



## Notice of Change: New Workbook and Reference Manual

Dairy Farmers of Canada (DFC) has issued a new Workbook and Reference Manual for proAction®. The documents are available on the proAction website ([www.dairyfarmers.ca/proaction](http://www.dairyfarmers.ca/proaction)).

**New Documents:**      **proAction Workbook and Reference Manual, July 2017**

The new documents are replacing:

Food Safety Workbook and Reference Manual, September 2015

Farmer Manual, July 2015: Animal Care and Livestock Traceability Workbooks and Reference Manuals

Any Notices of Change published prior to July 2017

**Effective Date:**      **September 1, 2017**

The proAction Workbook and Reference Manual combine the Food Safety (FS), Animal Care (AC) and Livestock Traceability (LT) modules into one set of requirements for farmers. The changes are listed below according to the categories: new requirements, revised requirements, and clarifications or revisions.

### New Requirements:

The new documents do not contain any new requirements for farmers. However, the question numbering has been changed to indicate which module the requirement is related to. For example, FS6 is Food Safety Question 6. In this case, the question reads “FS6 (AC)” which indicates that the requirement is also applicable to the Animal Care module. For validation scoring, the first module listed is the only module that the score is attributed to (in this example, Food Safety).

### Revised Requirements:

a) **Animal identification:** the previous FS requirement for cattle identification (Question 18) has been replaced by LT2: double-tagging cattle with approved dairy tags.

- b) **Storage of medicines and chemicals used on livestock:** the previous FS requirements related to medicine and chemical storage (Questions 24, 25 and 26) have been combined into one question (FS16). All of the requirements remain the same. The questions were combined to streamline the validation process.
- c) **Milk withdrawal times:** FS Question 40, related to following recommended milk withdrawal times, has been deleted. The practice remains a requirement for farmers as it is a required element in the standard operating procedure (SOP) for milking treated animals (FS26). The question was deleted to reduce repetition.
- d) **Equipment sanitation:** the previous FS requirements related to regularly inspecting

and recording the cleanliness of milking equipment (Question 47) and checking and recording the temperature of the hot water or wash water (Question 48) have been combined into one question (FS30). All of the requirements remain the same. The questions were combined to streamline the validation process.

- e) **Meat withdrawal times:** FS Question 61, related to following recommended meat withdrawal times, has been deleted. The practice remains a requirement for farmers as it is a required element in the SOP for shipping cattle (FS40). The question was deleted to reduce repetition.
- f) **Staff training:** the previous FS requirement related to staff training (Question 64) has been revised to be applicable to proAction. It is classified as FS41, but the question applies to AC and LT as well.

### Clarifications or Revisions:

- a) **Overall:** many edits have been made throughout the Workbook and Reference Manual to correct mistakes, streamline information, add clarity or provide more information. Also, previous Notices of Changes have been incorporated into the text.
- b) **Reference Manual:** the Reference Manual has been re-organized to better reflect the proAction requirements. For example, Traceability and Animal Health were separated into two chapters. Chapter 3 is dedicated to Traceability, and Chapter 4 includes Biosecurity and Animal Health. Within the new Chapter 4, most of the section on Health

Management has been deleted, and will be replaced with the Biosecurity module.

- c) **Cattle hygiene:** the cattle hygiene requirement in FS (Question 6) has been replaced by the cattle hygiene requirement in the AC module (new question is FS6).
- d) **Animal move-in:** the previous LT requirement (Question 5) to record and report animal move-in has been split into two questions (LT5 and LT6) for clarity. The requirements remain the same.
- e) **Tag retirement:** the previous LT requirement (Question 6) to record and report tag retirement has been split into two questions (LT7 and LT8) for clarity. The requirements remain the same.
- f) **Shipping cattle:** the FS and AC requirements for the shipping cattle SOP (Questions 62 and 18, respectively) have been combined, and the question wording simplified (FS40 (AC)).
- g) **Corrective action plans:** the FS and AC requirements for corrective action plans (Questions 65 and 20, respectively) have been combined into one question (FS42 (AC)).
- h) **SOP template:** the Workbook now contains only one generic SOP template, a list of the required SOPs, their intended purposes, and where to find more information in the Reference Manual.
- i) **Livestock treatment record:** the new record format includes a column for “disease event.” However, recording disease events is not mandatory until September 1, 2019.

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### Who can I contact for more information?

1. Your provincial producer association
  2. Visit: [www.dairyfarmers.ca/proAction](http://www.dairyfarmers.ca/proAction)
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